

Annex I: Structure

ACTION PLAN 2018 – 2020 FOR OPEN GOVERNANCE & PARTNERSHIP

The OGP is one of the most important instruments to promote government transparency at the global level, to increase civic participation in public life and to use new technologies to improve administrative efficiency and fight corruption. The Action Plan 2020 document will have the following structure, according to the relevant chapters:

PART I: STRATEGIC CONTEXT

1. Introduction

The introductory section explains what the Action Plan 2020 Document represents in the framework of strategic planning for Central Government Units (Integrated Planning System).

This part is compiled by the Department of Development and Good Governance at the Prime Minister' Office, the Technical Secretariat for Open Government Partnership.

2. Global Initiative Context and Action Plan 2018-2020

This chapter contains two main parts:

- The first part is focused on a comprehensive analysis of the situation, regarding the feasibility of the 2016-2018 Plan against the main components.
 - This section is compiled by the Department of Development and Good Governance. To design this part will be used the Monitoring Pact for the Applicability 2016-2018.
- The second part will focus on a synthetic presentation of the four main components of the 2018-2020 Action Plan, which are related to the following:
 - Components I: Open governance to increase government reporting transparency and improve the accessibility of information;
 - Components II: Open Governance to modernize Public Services and E-Gov;
 - Components III: Open governance for 'Better Regulation';
 - Components IV: Open governance for creating safe communities;

This part is compiled by the Department of Development and Good Governance at the Prime Minister' Office, the Technical Secretariat for Open Government Partnership.

3. Strategic Goals / Components of the Action Plan

3.1 Strategic Goals

- **Strategic Goals / Components of the Action Plan:** will be presented the strategic goals / main components, where the Action Plan will be based.
Components I: Open Governance to increase transparency in government reporting and improve accessibility to information;
Components II: Open Governance to modernize Public Services and E-Gov;
Components III: Open governance for ‘Better Regulation’;
Components IV: Open governance for creating safe communities;

This part is drafted 4 Lead Focal Point for each component.

Components I: Open Governance to increase transparency in government reporting and improve accessibility to information: LFP: *Ministry of Finance and Economy*

Components II: Open Governance to modernize Public Services and E-Gov: LFP: *The National Agency for Information Society*

Components III: Open governance for ‘Better Regulation’; LFP: *Department of Development and Good Governance at the Prime Minister’ Office, the Technical Secretariat for Open Government Partnership*

Components IV: Open governance for creating safe communities; *Ministry of Justice*

3.2 Indicators

- **The goals are described concisely for the medium term.** Each component of the Plan may have one or more strategic goals, which must contain specific, clearly measurable, tangible and feasible results within a defined time frame and fully impacted by government activities.
- Extraction of the List of Indicators (if applicable). The list of indicators is presented in Annex 1. *This part is drafted 4 Lead Focal Point for each component.*

PART II: POLICY GOALS AND SPECIFIC OBJECTIVES OF THE STRATEGIC FRAMEWORK

4. Policy Goals 1 – (Formulation of the Policy Goals)

This chapter is an essential part of the Action Plan. It presents the priority policies for each component. Each sector subordinates policies and policy objectives to achieving the strategic goals described in the foregoing chapter.

The emphasis in this section is to present policy goals and specific objectives, ensuring a logical link between policy goals for the sectors as well as specific objectives for the components of the Action Plan.

- *This part is drafted 4 Lead Focal Point for each component.*

Matrix of specific objectives and result indicators in accordance with Annex 2.

4.1 Specific Objectives

Situation Analysis and Challenges

- The Action Plan document presents the specific objectives for each component.
This part is drafted 4 Lead Focal Point for each component.

4.1.1 Indikatorë Rezultati/Key outcome Indicator – formulimi, përshkrimi, vlera e synuar¹;

4.1.2 Indikatorë Rezultati/Key outcome Indicator – formulimi, përshkrimi, vlera e synuar;

4.1.3 Indikatorë Rezultati/Key outcome Indicator – formulimi, përshkrimi, vlera e synuar;

4.1.4 Indikatorë Rezultati/Key outcome Indicator – formulimi, përshkrimi, vlera e synuar;

4.1.5 Indikatorë Rezultati/Key outcome Indicator – formulimi, përshkrimi, vlera e synuar;

PART III: PRIORITY MEASURES FOR ACTION PLAN IMPLEMENTATION

Priority measure

5.1 Priority measure 1

The priority measure includes measures / investment projects and hard & soft measures, which directly contribute to the achievement of the policy goal identified in the foregoing section. *This part is drafted 4 Lead Focal Point for each component.*

5.2 Priority measure 2

The priority measure includes measures / investment projects and hard & soft measures, which directly contribute to the achievement of the policy goal identified in the foregoing section. *This part is drafted 4 Lead Focal Point for each component.*

PART IV: ACTION PLAN BUDGETING

This chapter carries out an overall cost estimate for each component based on the measures / products presented. *This part is drafted 4 Lead Focal Point for each component and consolidated by Department of Development and Good Governance at the Prime Minister' Office, the Technical Secretariat for Open Government Partnership in collaboration with Ministry of Finance and Economy*

PART V: ACCOUNTABILITY & MONITORING & COORDINATION OF THE STRATEGIC FRAMEWORK

This section presents an Action Plan monitoring system.

This section describes how to monitor the Action Plan by presenting the instrument used for monitoring (Progress Report of the Strategic Framework), as well as the drafting process, reporting mode, and report consultation.

Also, part of this section is the description of the performance monitoring mechanism.

Annex 3 Costume Matrix

The Purpose of the Policy	Link to the budget program	Specific Objectives	Enforcement deadline		Leading institution	Institutions involved	Total budget	State budget	Foreign Help	Financial gap
(The Purpose of the Policy)/K1	(The name of the program)	Specific Objectives no.1	Initiative Year	Final Year	Institutions Name	Institutions Name				