

# Consultation meeting on the draft Action-Plan 2018-2020 | MINUTES

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Meeting date: 16.04.2018 | Time 10:00-12:00 | Meeting location Rogner Hotel

Meeting called by Deputy Prime Minister  
and the Department of  
Public Administration

Type of meeting Consultation Process

Facilitator The Department of  
Public Administration

Note taker DoPA staff

Timekeeper DoPA staff

## AGENDA TOPICS

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Consultation process// The New draft- Action Plan 2018-2020 of the Cross-Cutting Public Administration Reform strategy (CCPARS)

Action items	Person responsible	
Meeting opening and presentation of the agenda	Ms. Albana Koçiu Director of the DoPA	10:00-10:15
Welcome speech	Ms. Senida Mesi, Deputy Prime Minister of Albania	10:00-10:15

Presentation of the Draft Action Plan for period 2018-2020

- *Mid Term Review of the Strategy;*
- *Inter- institutional coordination for the review of the activities;*
- *Drafting of the new activities and the costing process*

**Person**

**Discussions/ comments regarding the New AP responsible**

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All the  
participants

- **(Q-A) Critical lessons learned** (obstacles) when drafting the new AP;
  - o *Importance of a **good costing process***
  - o *Financial resources (activities are covered by the state budget or other donors/projects);*
  - o *Activities linked with the budget and the priorities of the government;*
- **(Q-A) The harmonization & improvement of policy and coordination** process;
  - o *Full functionality of the management information systems (IPSIS, AFMIS, EAMIS)- end of 2018 or first half of 2019);*
  - o *Review of the policy and coordination activities (DDGG);*
- **(Q-A) The methodology of the CCPARS** could be used for other strategies;
- **(Q-A) Local Governance** issue
  - o *Increased focus on the local level*
  - o *Role of the Albanian School of Public Administration in the local government*
  - o *Regional-level coordination*
  - o *Strengthening the role of the LGU (support; training needs; how they can benefit from our experience);*
- **(Q-A) Strengthening the role of ASPA**
  - o *Clear set up- clear budget for ASPA;*
  - o *More comprehensive trainings (not only for the civil servants but overall approach in the public administration employees)*
- **(Q-A) Monitoring of the strategies** (recommendations and the support of SIGMA);
- **(Q-A) Prioritization** of the activities
  - o *Performance of the strategy (objectives, activities) based on performance indicators;*
  - o *Periodical reports on the DoPA-s website (quarterly, annual);*
  - o *Passport of indicators;*
  - o *Focus on qualitative activities (quality over quantity);*
- **(Q-A) Full functionality of the IPMGs.**

MEETING CONNCLUSIONS:

1. **Friday 20<sup>th</sup> 2018**- comments/suggestions via email :  
[Iris.Buzi@dap.gov.al](mailto:Iris.Buzi@dap.gov.al)

*\*(Q-A) - Questions and answers in the meeting*